



**REQUISITE DOCUMENTS FOR BUSINESS VISA**  
**FOR APPLICANTS WORKING FOR ITALIAN COMPANIES AND INDO- ITALIAN**  
**JOINT-VENTURES**

**MANDATORY DOCUMENTS:** *Please show original documents at the time of Submission of Application for Verification*

Yes No

1. Application form, <u>fully completed and signed by the applicant</u>		
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.		
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy/Consulate *		
4. Letter from Indian Company explaining a. Purpose of the visit <input type="checkbox"/> b. Professional status of Applicant <input type="checkbox"/> c. Duration of the visa requested <input type="checkbox"/>		

**SUPPORTING DOCUMENTS:** *Please show original documents at the time of Submission of Application for Verification*

1. Letter of Invitation faxed directly to respective Embassy/Consulate from Italian Organization & signed from authorized signatory (A copy of which must be sent to applicant).		
2 a. Foreign exchange endorsement on the passport or <input type="checkbox"/> b. credit card copy or <input type="checkbox"/> c. supporting declaration from Indian/Italian company <input type="checkbox"/>		

\* If any change has occurred in this regard an adequate proof of residence needs to be submitted (bank account, telephone/electricity bill etc.)

According to the law in force, the Embassy/Consulate reserves the right to ask for further documentation.

Please produce original documents at the time of Submission of Application

**COMMENTS:**

**DATE:**